October 25, 2022.

Mercer County Head Start,

Please accept this letter as a formal notification that I am resigning from my position as teacher's assistant at the Rockford site. My last day will be Tuesday, November 8.

I feel that the time has come for me to pursue another opportunity that is more aligned with my career goals.

Thank you for the opportunity and for allowing me to be a part of your team during my time at the Head Start Program.

Sincerely,

Brittany Bollenbacher
Brittany Bollenbacher

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CELINA CITY SCHOOLS